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| KABELO SEKELE  49 Heron Street, Lenasia, 1820 . Tel 011 852 3281 . Cel 076 492 3451  E-mail kabelo.sekele@wits.ac.za  Identity No. 0306205003084  Drivers License: Code EB | |
| **CAREER OBJECTIVE:** | To gain a challenging entry-level position in human resources development that utilises my analytical and communication skills to enhance personal development and organizational performance. |
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| **EDUCATION** | **UNIVERSITY OF THE WITWATERSRAND, JOHANNESBURG (2019 - )**  ***Honours Bachelor of Arts (Sociology)***  Subjects:   * Social Transitions * The Making of the South African Social Order * Advanced Social Research * Global Institutions and Economic Restructuring * The Demography of South Africa   Research Project: A demographic study of transitions in the mining sector. A case study of miners at the Bathopele Platinum Mine in Rustenberg. |
| **UNIVERSITY OF THE WITWATERSRAND, JOHANNESBURG (2016 – 2018)**  ***Bachelor of Arts***  Majors: Sociology and Media Studies  Sub-majors: Politics and English Literature |
| **JEPPE HIGH SCHOOL FOR BOYS, JOHANNESBURG (2011 – 2015)**  Highest Grade Passed: Grade 12  Subjects: English (Home Language), Afrikaans (First Additional Language), Mathematics, Life Sciences, Accounting, Business Studies, Life Orientation.  Distinctions achieved in English and Business Studies. |
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| **EMPLOYMENT** | **UNIVERSITY OF THE WITWATERSRAND, SCHOOL OF SOCIAL SCIENCES (2019 - )**  ***Academic Tutor***  Tasks and Responsibilities:   * Provision of academic support to third year students * Preparation of tutorial discussion materials * Marking test scripts and assignments |
|  | **WICHITA SPUR, KENSINGTON (Oct 2018 – Jan 2019)**  ***Waitron and Cashier***  Tasks and Responsibilities:   * Receiving and accounting for cash received * Cash float management * Customer liaison * General reception duties * Public relations   **Khaya FM (Apr 2018 – Jul 2019)**  ***Part-time administration assistant***  Tasks and Responsibilities:   * Retrieval of information for research projects * Library Information database development * Assisting the receptionist during busy periods * Filing and other general office duties |
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| **SKILLS** | * Desktop design and layout * General office routine skill and experience * Microsoft Office, In-Design, Photoshop, Marketing and Promotions using social media. Strong familiarity with Microsoft Excel. * Tutoring and education support * Interpersonal skills developed through work experience and tutoring * Attaining objectives through teamwork processes |
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| **ACHIEVEMENTS** | Special achievements and Honours:   * Distinctions in Sociology II (2017) and Media Studies III (2018) * Active participant in WCCO (Wits Citizenship and Community Outreach - Wits University) (2017 - ) * Residence House Committee Member and Programme Coordinator, Wits University (2016 & 2018) * Jeppe High School football team captain (2015) * Jeppe High School Debating Team member (2014 - 2015) |
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| **INTERESTS** | **Sport:** Football, Cricket, Tennis and Volleyball. I believe that participation in sport develops strength in the areas of leadership and physical health.  **Design:** My interest in art and design has developed my ability to think creatively and to present my ideas professionally. |
| **REFEREES** | Prof. J.H. Russel, Senior Lecturer, School of Social Sciences, University of the Witwatersrand  Cel: 082 987 8765 E-mail: Jonathan.Russel@wits.ac.za  Mr B. Satsha, Manager, Wichita Spur, Kensington  Tel: 089 659 7854 E-mail: Brian.Satsha@gmail.com |